

**2009-2010
RESIDENTIAL STUDENT
AGREEMENT**

For Review Purposes Only

Please read and complete all contents of this booklet (your name will not be accepted):

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Kindly return this **completed** booklet with a deposit **check/money order for \$750** made out to CCA no later than

Affix Student Information Label Here

Affix Deadline Sticker Here

Introduction

To Parents & Families:

The Office of Residential Life at CCA appreciates your support and excitement for your student's college experience. Completing the Residential Student Agreement is an important step in securing college housing for the academic year, so we understand how critical it is for you to work with your student and assure that all appropriate steps are completed within the critical timeline. However, it is important that your student reads, understands, and answers all questions in this agreement honestly and according to their own concepts of their college experience. Your guidance and support are crucial to the success of your student, however your student is the one who is ultimately going to be living in campus housing and it is vital that your student comprehends the contract that they are signing. We value your commitment to your student's educational experiences and we look forward to working with your student as they navigate through the challenges of their college experience.

To Students:

Thank you for taking the time to thoroughly read the Residential Student Agreement. It is of extreme importance that you understand this contract and how the questions, policies, procedures, and your responses will affect you throughout the academic year while living in the residence halls. If you have questions or concerns about this contract we are more than happy to accept emails or phone calls from YOU. Please answer all questionnaires honestly and openly so we can best help you to create a positive experience from the moment you arrive on campus. We look forward to meeting you in the fall!

Standards of Conduct for Residential Students

The following Standards of Conduct for Residential Students are in addition to rules of conduct for all students and apply to behavior occurring within or adjacent to residential facilities and at all Residential Life-sponsored activities held elsewhere. By signing the Residential Life License Agreement (which incorporates these standards by reference) and/or by the acceptance of the benefits of residence in CCA housing, students agree to abide by these standards, which are consistent with CCA's educational objectives.

Residency in CCA Housing carries with it the requirement that students conduct themselves as responsible members of the residential community and of the surrounding neighborhood community. Respect and consideration for the rights of others, their safety, and their need to study and rest must receive priority. Each resident is expected to respond positively to requests from Residential Life staff members and fellow students regarding behavior which does not conform to these standards of conduct. In the sole judgment of the College, violation of a Standard may result in disciplinary action, including probation, fines and/or immediate loss of eligibility for residence and removal from housing. In the event of a violation which is determined to result in the loss of eligibility for residence, such determination constitutes a cancellation of any residential license agreement to which the student is a party.

Below you will find a brief overview of our Community Standards of Conduct. All future residents are encouraged to carefully review these standards before signing. Our complete Residential Handbook with full descriptions is available online at:

http://cca.edu/students/housing/housing_policy_handbook.pdf

Alcohol Policy - First Year Community

The possession and consumption of alcohol in the **First Year Community** by any student or their guest(s) is prohibited, no matter what the individual's age.

In addition, residents found under the influence of alcohol while in the residential areas of the First Year Community will be held responsible for a violation of the Alcohol Policy. Residents who consume alcohol off-campus or outside the residential areas and return to the residence halls while under the influence will face disciplinary action.

Alcohol Policy - Continuing Student Community

The College recognizes that many of the students who reside in the **Continuing Student Community** are over the age of 21 and legally allowed to consume alcoholic beverages. This policy is designed to respect the right of these residents to choose to responsibly consume alcohol while maintaining a safe and academically conducive residential environment.

Alcohol is not allowed in rooms in which anyone present is under the age of 21. Residents who are 21 years or older may store and consume alcohol in the privacy of their room. However, alcohol consumption by those of legal drinking age in the presence of anyone under the age of 21 is strictly prohibited. Residents who choose to drink must do so with the door to their room closed.

Alcohol and alcohol consumption is not allowed in common areas including the kitchen, first floor lobby, lounges, studios, laundry room, bathrooms and hallways. At no time should alcohol or the consumption of alcohol be visible from public areas.

Residents under the age of 21 are not allowed to possess or consume alcohol or be under the influence of alcohol while in the residence halls, regardless of where the alcohol was originally consumed. Residents under the age of 21 are not allowed to be present in rooms where those of legal drinking age are consuming alcohol. Underage residents found in the presence of alcohol may be held accountable for violating the Alcohol Policy.

Students who are under the influence of alcohol and causing a community disturbance or violating any policy will face disciplinary action regardless of where the alcohol was consumed or the age of those involved in the disruptive behavior.

Damage - Residents are responsible for the condition of their rooms, furnishings and common areas and will be billed for any damages not due to normal wear and tear. Damages to an apartment or room will be charged equally to all roommates. Damage to common areas will be charged equally to all residents. Exceptions will be made only when an Area Coordinator of Residential Life can determine specific responsibility for the damage. Students intentionally causing such damage also are subject to disciplinary action including probation, fines and/or removal from college housing.

The willful destruction or damage of property belonging to CCA or another student is prohibited. Marking directly on walls and other CCA property is considered vandalism and is not permitted anywhere.

Disorderly Conduct - Conduct that disrupts the normal functioning of residents or staff, threatens the health and welfare of a community member, or endangers personal or college property will not be tolerated. This includes, but is not limited to, water fights, sports in hallways, throwing or dropping objects from windows or balconies, tampering with elevators or safety equipment, and skateboarding on campus.

Residents who show an inability to live appropriately in a group setting and/or refuse intervention will be required to leave college housing or commit to a behavioral contract.

Drug Policy - The possession, use, transfer or sale of illicit drugs or controlled substances without a valid prescription is illegal and prohibited. Prohibitive conduct includes possession in residences of paraphernalia to be utilized for prohibited drug related conduct.

The possession, use, transfer, or sale of illicit drugs or controlled substances (as defined by local, state, and federal laws) without a valid prescription is illegal and prohibited. Residents found in violation of this policy or associated with persons found to violate this policy will face immediate disciplinary action that may include housing probation or cancellation of the housing contract.

Any resident found under the influence of illicit drugs while in the residential areas may be held responsible for a violation of the above Drug Policy regardless of where the illegal substance was initially consumed.

Fire Safety - All residents are expected to follow fire safety policies and procedures, including but not limited to evacuation of buildings during an alarm or drill. Tampering with any fire safety equipment, such as smoke detectors, fire alarms and fire extinguishers, is prohibited. Flammable art supplies should be used and stored in a safe manner. The use of multiple ("octopus") electrical adapters, barbecues and space heaters is prohibited. For reasons of health and safety, cooking appliances with exposed elements, such as hotplates, as well as appliances or items with open flames are prohibited.

Furniture - All furniture that is present in a student's room or apartment when the student first checks in must remain in the room or apartment. Waterbeds and other water-filled furniture are not allowed in college housing.

Guests - For reasons of security and consideration, residents must obtain their roommate's consent prior to an overnight guest's arrival. Overnight guests may reside for a maximum of three consecutive nights. Residents may only have overnight guests for a maximum of 15 nights each semester. Host residents are responsible for any actions of their guests that violate CCA policies. Any visitors staying past quiet hours can be considered overnight guests. All guests must be signed in and out at the front desk and must be accompanied by their host resident at all times.

Harassment - CCA is committed to creating and maintaining an environment in which individuals are free of harassment. Concerns regarding harassment may be filed confidentially with the Dean of Student Development.

Pets - Fish in a tank of no more than five gallons are permitted with roommate consent. No other pets are permitted in college housing.

Quiet Hours -

Sunday through Thursday: 11 pm to 8 am

Friday through Saturday: 1:00 am to 9 am

During these hours residents must avoid loud music, disturbances, talking or noise that will disturb other residents who are trying to sleep or study. Please be considerate of your neighbors, including those in our surrounding Rockridge community.

While these are designated quiet hours, residents may be asked to lower their noise level at any time. "Courtesy hours" are in effect at all times and excessive noise should not occur at any time. Due to the closeness of rooms and apartments, no amplified music is allowed at any time. Amplified music includes electric instruments, large speakers, etc. Residents must also be sensitive to the needs of the offices below the Avenue Apartments and Webster Hall, as well as Irwin Hall.

Security – All Residence Halls are secured facilities. Residents are expected to share the responsibilities to maintain the safety of their environment. This includes, agreeing to notify a Residential Life staff member of any unidentified guests or other concerns, to lock their doors when they are not in their rooms and to securely close and lock outside doors at all times. Propping open any door that allows access to the residence halls endangers the community and is strictly prohibited. Because lost keys are a security risk, we charge \$25 per key for replacement. Duplicating keys or transferring them to non-residents is strictly prohibited for everyone's safety. If locks need to be changed, the responsible student(s) will be accountable for the cost.

Smoking -

Clifton Halls, Irwin Hall and Avenue Apartments: Smoking is not permitted anywhere in these residence halls or within 20 feet of the building.

Webster Hall: Smoking is not permitted in student rooms or anywhere else in the building except in the designated smoking lounge on the fifth floor.

Vehicle Policy - Students living in Clifton Hall, Irwin Hall and the Avenue Apartments are not permitted to possess an automobile or truck for use at CCA while residing in CCA housing. FYC residents are required to sign a separate agreement confirming that they do not possess a car or truck for use at CCA and that they understand that parking any vehicle in or around the CCA campus or CCA housing will violate this policy. Residents found in violation of this policy may be subject to disciplinary action including fines and removal from college housing.

Staff Compliance Policy - College and residential staff members, including RAs, Area Coordinators and Public Safety Officers, are authorized to make reasonable requests of residents and other students while performing their duties. Each student is obligated to comply with these requests, which may include providing identification, evacuating a room or building, discontinuing behavior that violates policy, or assisting in the confiscation or disposal of prohibited items.

CCA Rules of Conduct

Please check the CCA Rules of Conduct on the CCA website:

<http://www.cca.edu/students/handbook>

Please Refer to the Residential Life Handbook for Further Details

Housing License Agreement

This license agreement is executed by and between the California College of the Arts (CCA) and the undersigned student. Subject to the student's compliance with the terms and conditions set forth in this agreement including the Standards of Conduct for Residential Students, CCA agrees to provide an assigned space in CCA housing to the undersigned. Only students enrolled full time are eligible for college housing. This license does not provide the student with exclusive possession of any space in college housing facilities, but only the opportunity to occupy space in a manner that is designated by the college and for a period of time as provided herein. CCA reserves the right to change the resident's building and/or room assignment at any time and to terminate this license and the allowable occupancy as provided below. The student is not, and does not have the rights or obligations of, a tenant of the college.

Scheduled Period of Occupancy

For the scheduled period of occupancy for the 2009-2010 academic year, consists of the fall and spring semesters. The dates of planned occupancy are as follows:

*Sunday, August 23, 2009 through Saturday, December 12, 2009 at 12:00 noon, and
Wednesday, January 6, 2010 through Saturday, May 1, 2010 at 12:00 noon.*

Students will not be allowed to live in CCA housing during winter break without the prior approval of an Area Coordinator of Residential Life and payment of additional fees.

Residential Fees

By signing this agreement, the student agrees to pay to CCA in advance of occupancy a sum determined by the resident's building and room assignment. The rates for each assignment are listed below. In addition to the room rate and nonrefundable housing fee, the student agrees to pay a \$250 refundable damage deposit. All payment arrangements must be made through the Business Office at CCA.

	Clifton Hall Double	Avenue Apts. Double	Webster Hall Double/Triple	Webster Hall Single	Webster Hall Super Single
Academic Year Room Rate	\$6,870	\$6,870	\$5,250	\$6,350	\$6,770
Refundable Damage Deposit (Required)	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250
Total 2009-2010 Residential Fees	<u>\$7,120</u>	<u>\$7,120</u>	<u>\$5,500</u>	<u>\$6,600</u>	<u>\$7,020</u>
Winter Residential Fees (Optional)	\$200/week	\$200/week	\$150/week	\$200/week	\$210/week

Deposit

Payment of the \$250 damage deposit and \$500 nonrefundable housing deposit, along with confirmation of receipt of a signed license agreement by the Residential Life Office, will constitute acceptance of this contract and reserve a space for the student in CCA housing. The \$500 nonrefundable housing deposit will be withheld if the student fails to comply with the general conditions of residency stated below but otherwise will be applied to the resident's residential fees. For students who remain in Residential Life, the \$500.00 nonrefundable deposit will then be applied to your Spring housing charges. Within 30 days of the date that the student vacates the premises, CCA shall furnish an itemized written statement of the reasons for and dollar amounts of any portion of the \$250 damage deposit retained by CCA, along with the dollar amount of any deposit balance being credited to the resident's account in the CCA Business Office.

Cancellation of Agreement

1. In general: Any request for cancellation of this Housing License Agreement and/or refund or offset to residential fees otherwise owed to CCA, must be submitted in writing to an Area Coordinator of Residential Life for written approval. Students entering into a CCA Housing Agreement are expected to

reside in campus housing for the complete academic year and will be held financially responsible for all related fees.

2. Initiated by the Student: Residents may submit a written request for an early cancellation of their Housing Agreement. Early cancellations will only be granted if the college is able to find a suitable replacement for the resident. This policy is in place to ensure that the overall occupancy of the building is not adversely affected.

Priority for being granted an early cancellation and appropriate refund of housing fees will be given to residents who meet the following criteria:

- the resident withdraws from CCA
- the resident takes an approved Leave of Absence
- the resident is no longer academically eligible to attend CCA
- the resident has completed their course of study and is approved for graduation
- the resident is participating in an approved study abroad or domestic exchange program

Residents who do not meet the above criteria may still request an early cancellation but will be considered for a refund of funds at a lower priority level than students who are no longer attending CCA due to the above considerations.

This policy is implemented on a “first-come, first-served” basis. If you wish to be released from your Housing Agreement, you should notify the Residential Life Office in writing as soon as possible.

In the event that a replacement is available, the resident shall be released from the Housing Agreement and charged a pro-rated amount for the period of occupancy. In addition, they will be assessed a **\$250 Cancellation Fee**.

Cancellation prior to Occupancy:

(a.) A written cancellation request made before July 15 will receive a full refund of all housing fees including the \$500 deposit and the \$250 cleaning/damage deposit

(b.) Written cancellation requests after July 15th through August 22nd – Full refund of all Housing fees with the exception of the \$500 non-refundable deposit

(c.) After August 22nd – Resident must be approved for an early cancellation as outlined above. A pro-rated charge for the period of occupancy will be assessed along with a \$250 Cancellation Fee. The College will also retain the \$500 non-refundable deposit unless specific written approval of other arrangements is provided by CCA in its sole discretion. Even if the student is provided such written approval from the college, the \$500 nonrefundable housing deposit will be withheld.

3. Initiated by the College: (A) The college may, without cause, give notice to the student to vacate the premises before expiration of the scheduled period of occupancy, but shall provide 30 days notice to the student. **(B) The college may, with cause, give notice to the student to vacate the premises by providing a Three-Day Notice to Quit Occupancy, delivered to the student’s assigned room or space, or to the mailing address of record with the college, or in person, “Cause” shall include: (1) the student ceases, either by action of the student or action of the college, to be an enrolled full-time student as defined by the college’s Student Records Office; (2) in the judgment of the college, the student has violated the terms of this license agreement (including but not limited to the enclosed Standards of Conduct for Residential Students) or the provisions of the Residential Life Handbook; and/or (3) the student has demonstrated lack of fitness to occupy the premises in a manner that is safe and healthful for the student and/or other students. The student must vacate the premises upon the conclusion of the three-day period. The student shall not be eligible for refund or cancellation of the residential fees for the period of planned occupancy thereafter.**

Please note that students who are dismissed from campus housing or the College as part of a disciplinary process will not be released from their Housing Agreement and will be held responsible for all related housing fees for the full academic year.

Damages

Each student is individually responsible for the financial cost of loss or damage to her or his CCA housing room and/or furniture. All students who occupy a building may be held jointly liable for loss or damage to common areas when individual responsibility cannot be determined.

Upon taking occupancy of CCA housing, each student will be asked to acknowledge that she or he has examined the premises, including appliances, fixtures, carpets, drapes and paints, and has found them to be in good, safe and clean condition and repair, except as noted on the Room Condition Report.

Each student agrees to: (1) keep the premises clean, sanitary and in good repair and, upon termination of occupancy, to return the premises to CCA in condition identical to that which existed when the student took occupancy, except for ordinary wear and tear; (2) immediately notify an Area Coordinator of Residential Life of any defects or dangerous conditions on or about the premises of which the student becomes aware; and (3) reimburse CCA, through deduction from the damage deposit and additional payments if needed, for the cost of any repairs to the premises made necessary by the misuse or neglect of the student or the student's guests. The student shall not alter, re-key or install any locks to the premises. Except as authorized by the prior written consent of an Area Coordinator of Residential Life, the student shall not make any repairs or alterations to the premises.

General Conditions

- **All Residential Agreements are for the full academic year. In signing this agreement, students are accepting residency for the Fall and Spring semesters, regardless of student status. For more information, please refer to the early cancellation policy.**
- Each student shall comply with the rules and regulations of the college as detailed in the Student Handbook. In addition, each student shall comply with the Standards of Conduct for Residential Students outlined in this agreement and as detailed in the Residential Life Handbook, which the student will receive upon moving in. Student housing is to be utilized for residential purposes only. Commercial activities are not permitted.
- Residents of the First Year Community are not permitted to possess an automobile or truck for use at CCA during the academic year while residing in CCA housing. Residents will be required to sign a separate statement agreeing to these terms and confirming their understanding that parking any vehicle on or around the CCA campus or college housing will violate this policy. Students found in violation of this policy may be subject to disciplinary action.
- Residents who contract communicable diseases may be required to leave CCA housing until they are no longer contagious.
- The college shall provide all utilities (except for telephone service) including gas, electricity, water, waste disposal and elevator service, but cannot assume responsibility or liability for disruption of these services.
- This agreement does not provide food service, beyond providing one kitchen unit in each building or on each floor.
- An Area Coordinator of Residential Life or her or his designee may enter the resident's room for any reason set forth in the Residential Life Handbook, or for any reason otherwise allowed by law or for the following reasons: to ensure compliance with health and safety regulations, to make repairs or improvements, in the event that the room has been abandoned by either resident, or in the event of an emergency. Except in cases of emergency, abandonment or where impractical, college personnel shall give prior notice to the resident(s) and shall enter during regular business hours.
- The student agrees to accept financial responsibility for any loss or damage to personal property due to theft, fire or any other cause. CCA assumes no liability for any such loss. The student agrees to utilize all security measures provided by the college.
- The college shall not be held responsible or liable for the resident's accommodation if an assigned space is rendered uninhabitable due to circumstances beyond the reasonable control of the college, including acts of nature, e.g., flood, earthquake, and unusual weather conditions. The college also reserves the right to make special room assignments to accommodate these conditions.
- The College reserves the right to relocate students to a comparable room assignment as deemed necessary.

- The CCA housing license agreement is not transferable, nor can it be assigned to another student. Residents may not lease or sublease any space assigned under this license agreement.

The undersigned accepts this license agreement for the 2009-2010 academic year and agrees to abide by the terms and conditions contained in this agreement and the Standards of Conduct for Residential Students, which are incorporated herein and made part of this contract. The failure of the student or her or his guests or invitees to comply with any term of this agreement is grounds for termination of college housing privileges. The undersigned certifies that the statements made on this license are correct and the signature(s) hereon is/are valid. In consideration of the acceptance by the college of this application, the Student hereby guarantees and accepts financial responsibility for any and all payments and other financial obligations due the college by reason of this agreement. The undersigned has read and understands the following policies:

- | | |
|----------------------|--------------------------------|
| • Alcohol Policy | • Pets |
| • Damage | • Quiet Hours |
| • Disorderly Conduct | • Refund & Cancellation Policy |
| • Drug Policy | • Security |
| • Fire Safety | • Smoking |
| • Furniture | • Vehicle Policy |
| • Guests | • Staff Compliance Policy |
| • Harassment | |

For Review Purposes Only

Student's Signature

Printed Name

Date

If the student is a minor under the age of eighteen, her or his parent or legal guardian must become party to this license agreement. Failure to do so will be considered a material breach of this agreement.

Parent or Guardian's Signature

Printed Name

Date

First Year Community Vehicle/Parking Agreement

I, the undersigned, understand that residents of Clifton Hall, Irwin Hall and the Avenue Apartments are not permitted to own or possess an automobile or truck for use at CCA during the academic year while residing in CCA Housing. This includes parking any vehicle on campus or in the surrounding neighborhood. I understand that students are required to sign this agreement confirming they do not own a car or truck. I understand that parking any vehicle in and around the CCA campus or college housing will be in violation of this policy. I understand students found in violation of this policy may be subject to disciplinary action, which may include: fines, prohibition from registering for classes and/or removal from CCA Housing.

Resident's Signature

Date

Printed Name

For Review Purposes Only

If the Resident is a minor, under the age of eighteen (18), her/his parents or legal guardian must become party to this Vehicle and Parking Agreement and sign this agreement as evidence of accepting responsibility. Failure to do so will be considered a material breach of this agreement.

Parent or Guardian's Signature

Date

Printed Name

Housing Assignment Part 1: Unique Housing Opportunities

The mission of our Theme Communities and Living Learning Community is to offer students a space outside the classroom to connect with other students who share similar interests, backgrounds, and lifestyles. CCA Residential Life offers two theme communities and one living learning community. Please review the descriptions of each community and make sure to rank your preferences on Housing Assignment Part 2. Our communities fill up fast and placement is determined on a first come basis.

- ❑ Artists for Community (First Year Community only)
- ❑ Artists' Retreat Community (First Year Community only)
- ❑ International and Multicultural Learning Community (Continuing Student Community only)

Artist for Community (AFC) – The AFC is a Living Learning Community which actively involves students with their learning inside and outside the classroom. In collaboration with the Office of Residential Life, the Center for Art in Public Life, and the First Year Office students will have the opportunity to work closely with faculty, staff, and fellow students around community-based art, design, and architecture. AFC students will enhance their leadership skills and further their studio education through community engagement and social activism. In addition, residents are encouraged to enroll in a course that was designed specifically for the AFC students that engages the local community. The course is located in the lounge on the AFC floor. Other opportunities and resources that exist for AFC students are the following:

- Faculty Lecture Series
- Community based art projects
- Mentorship from Resident Advisor – a former AFC student
- AFC governing board
- AFC Art Exhibit
- Priority for future opportunities through Center for Art and Public Life (more information at www.center.cca.edu)

Artists' Retreat Community (ARC) - The Artists' Retreat Community is a theme community designed to accommodate students seeking a quiet and peaceful environment so they can concentrate on what they do best -- create art! Students who live in this community share a commitment to maintaining a serene atmosphere conducive to the creative process. Programming in the ARC will revolve around the artwork created by residents and will include a special community show in the spring semester. Here at CCA, we understand that everyone has different needs when it comes to reaching their creative potential. For some people, living in a tranquil environment that allows them to focus on their art is essential. The ARC, located in the Avenue Apartments, is the perfect destination for student artists who desire a creative and nurturing environment with fewer of the distractions found in typical residence halls.

International and Multicultural Community (IMC) – This theme community promotes cultural awareness and understanding through personal contacts and exchange of ideas and opinions between people of different nations, races, abilities, sexual orientations, and spiritual beliefs. The IMC provides a locale for a variety of cultural and educational activities in which residents, faculty, and community members may take part. Programming in the IMC will revolve around the artwork created by residents and will include a special community show in the spring semester. This community offers events such as cultural dinners, culturally based activities (such as salsa dancing or film screenings), and overseas travel tips, as well as informal discussions about recent world events. IMC students live in the Continuing Student Community, located in Webster Hall.

Housing Assignment Part 2: Personal Information

Please Print Neatly!

Last Name:		First Name:	
Address:		City:	State:
Zip Code:	Home Phone:		Student's Cell Phone:
Email: _____@cca.edu		Website:	
Date of Birth:	Age:	Gender:	Intended Major:

CCA Residential Life sends out roommate information including your email address and website in August to your future roommate. Please check this box if you **DO NOT** wish to exchange your information to your future roommate.

For Review Purposes Only

*CCA Residential Life offers 1 Living Learning Community and 2 Theme Communities. Please read the descriptions provided on the previous page and **if interested** rank the following communities on the right in order of first preference. If you are interested in only one community then rank only that community. Communities will fill on a first come basis.*

First Year Students Only

___ Artists for Community

___ Artists' Retreat Community

Continuing Students Only

___ International & Multicultural Community

If you have been offered a space in Webster Hall for the Continuing Students Community, please complete this portion. Please rank your preference, using the number 1 as your first choice. Regardless of your preferences you MUST fill out the roommate questionnaire on the next page.

___ Single Room ___ Super Single Room ___ Double ___ Triple Room ___ Quad Room

PLEASE NOTE: SINGLE ROOMS ARE NOT AVAILABLE IN THE FIRST YEAR COMMUNITY

If you have already met someone that you would like to be your roommate, please list preferred roommate's full name. Roommate requests must be mutual and will be contingent upon space available and the date applications are turned in.

First & Last Name of 1st Choice of Roommate: _____

First & Last Name of 2nd Choice of Roommate: _____

.....

Briefly Describe Your Art Process:

Housing Assignment Part 3: Roommate Questionnaire

When matching roommates, the Office of Residential Life does its best to place students together according to this survey. To aid us in the assignment process, it is essential that the *student* (not a parent or guardian) fill out this form and provide detailed and honest information. This is not a guarantee for a perfect living situation. Starting on your first day in the residence hall you will need to communicate effectively and keep an open mind throughout your roommate relationship. CCA's residence halls are diverse and dynamic communities. Learning to appreciate diversity and negotiate differences is a key part of the residential experience and learning to live with your roommate(s). The Office of Residential Life is here to offer support and guidance so that you can create a positive and healthy living environment between you and your roommate(s). **PLEASE PRINT NEATLY!**

Check the Box that corresponds with your answer:
A. What time would you expect to <i>wake up</i> during the <u>weekdays</u> ? <input type="checkbox"/> 6:00am <input type="checkbox"/> 7:00am <input type="checkbox"/> 8:00am <input type="checkbox"/> 9:00am <input type="checkbox"/> 10:00am or late <input type="checkbox"/> Depends on my schedule
B. What time would you expect to <i>go to sleep</i> during weekdays? <input type="checkbox"/> 8:00pm <input type="checkbox"/> 9:00pm <input type="checkbox"/> 10:00pm <input type="checkbox"/> 11:00pm <input type="checkbox"/> 12:00am or later
C. Even though there is no smoking allowed in the residence halls, what is your tolerance for the smell of smoke? <input type="checkbox"/> allergic <input type="checkbox"/> dislike <input type="checkbox"/> bothersome <input type="checkbox"/> no preference <input type="checkbox"/> smoker myself
D. I anticipate that I will keep my residence hall room... <input type="checkbox"/> messy <input type="checkbox"/> lived in <input type="checkbox"/> generally in order <input type="checkbox"/> neat <input type="checkbox"/> meticulous
E. What is the sound level that you prefer while you are studying? <input type="checkbox"/> very loud <input type="checkbox"/> loud <input type="checkbox"/> some noise <input type="checkbox"/> very little noise <input type="checkbox"/> silence
F. The best study environment for me is... <input type="checkbox"/> in the library <input type="checkbox"/> in my room <input type="checkbox"/> in the lounge <input type="checkbox"/> outside <input type="checkbox"/> at a cafe
G. I have shared a bedroom... <input type="checkbox"/> 1 night – 7 days <input type="checkbox"/> 7 days – 1 month <input type="checkbox"/> 1 month – 1 year <input type="checkbox"/> all my life <input type="checkbox"/> never
H. In accordance with the guest policy, I anticipate having visitors (friends, family, and other students) in my room... <input type="checkbox"/> often, I am a very social person <input type="checkbox"/> sometimes, I like to visit, but I value quiet time <input type="checkbox"/> rarely, I need privacy
I. In accordance with the guest policy, would you feel comfortable if your roommate's girl/boyfriend spent the night? <input type="checkbox"/> I do not feel comfortable at all <input type="checkbox"/> I would feel comfortable with advance notice <input type="checkbox"/> I am completely comfortable
J. I am interested in living with the following populations: (please check all that apply) <input type="checkbox"/> International students <input type="checkbox"/> students with a different racial background <input type="checkbox"/> students with a different religious background <input type="checkbox"/> students with different abilities <input type="checkbox"/> students from a different US geographical region <input type="checkbox"/> students with a different cultural background <input type="checkbox"/> students with a different sexual orientation (Lesbian, Gay, Transgender, Straight, and Bi-sexual)
K. I would prefer to live with a student who is... <input type="checkbox"/> vegan <input type="checkbox"/> vegetarian <input type="checkbox"/> omnivore <input type="checkbox"/> no preference
L. I prefer to sleep with... <input type="checkbox"/> a fan on <input type="checkbox"/> music on <input type="checkbox"/> television on <input type="checkbox"/> no noise what so ever
M. Which types of music do you listen to on a regular basis? (please check all that apply) <input type="checkbox"/> heavy metal <input type="checkbox"/> rock/pop <input type="checkbox"/> alternative <input type="checkbox"/> rap <input type="checkbox"/> country <input type="checkbox"/> punk
N. Please expand on any of the above and/or share any other information you would like us to consider when matching you with a roommate?
The 3 most important things that my roommate and I should have in common are: (Please refer to lettered questions above and circle 3) A B C D E F G H I J K L M N
I verify that the information on this questionnaire is accurate to the best of my knowledge.
<hr/> Student Signature
<hr/> Date

Meningococcal Disease Information Form

Meningococcal disease is a **serious** illness caused by bacteria that infect the blood or membranes surrounding the brain and spinal cord. It can lead to brain damage, disability, and death.

- It is most common in infants and in people with certain medical conditions. College **students**, particularly those who live in **dorms**, have a modestly increased risk of getting the disease. About 100 cases occur on college campuses in the U.S. each year, with 5-15 deaths.
- Common **symptoms** of meningitis include stiff neck, headache, fever, sensitivity to light, sleepiness, confusion, and seizures.
- It can be treated with antibiotics, but **treatment** must be started early. Despite treatment, 10-15% of people who get the disease die from it. Another 10-20% suffer long-term consequences.
- A meningococcal **vaccine** is available from your doctor or college health service. It protects against four of the five most common types of this disease. Vaccine protection lasts 3-5 years and can prevent 50%-70% of cases on college campuses.
- Meningococcal vaccine may cause **reactions** such as pain or fever. Discuss contraindications and rare but serious side effects with your health care provider.

What Is Meningococcal Disease?

Meningococcal disease is caused by *Neisseria meningitidis* bacteria. The two most common forms of meningococcal disease are meningitis, a bacterial infection of the fluid and covering of the spinal cord and brain; or septicemia, an infection of the bloodstream. Meningitis has other causes as well, the most common being viral infection.

How Common Is Meningococcal Disease?

Meningococcal disease is uncommon. In the US, each year there are about 2500 cases (1-2 cases for every 100,000 people), with 300 to 400 occurring in California. Of 14 million students enrolled in colleges nationwide, approximately 100 acquire meningococcal disease each year.

How Is It Diagnosed?

A diagnosis is commonly made by growing the bacteria from the spinal fluid or blood. Identifying the bacteria is important for selecting the best antibiotics.

Are College Students At Increased Risk?

Overall, undergraduate students have lower risk than a non-student population (1.4 cases per 100,000 people per year). However, college first year students living in dormitories have a modestly increased rate (4.6 cases per 100,000 people per year). Reasons for this increase are not fully understood, but

are probably related to living in close proximity to each other.

How Are Meningococcal Bacteria Spread?

The bacteria are transmitted from person-to-person in secretions from the nose and throat. They are not spread by casual contact or by simply breathing the air near an infected person, but require close contact. The bacteria can live outside the body for only a few minutes; so if the germs contaminate a desk or book, they soon die and won't infect a person who touches it later. As many as 2 in 10 people carry the bacteria in the back of the nose and throat at any given time, especially in winter. Why only a very small number of those who have the bacteria in their nose and throat develop disease, while others remain healthy, is not understood.

How Can I Avoid Getting Meningococcal Disease?

You can protect yourself by maintaining good health and hygiene. As a general recommendation, you should wash your hands frequently. Avoid sharing materials that make mouth contact, such as eating utensils, bottles, cigarettes, or lip balm. Contact a healthcare provider immediately if you are in close contact with someone who is known or suspected to have meningococcal infection.

Is The Vaccine Recommended For College Students?

Currently, the Centers for Disease Control and Prevention (CDC) Advisory Committee on Immunization Practices and the American Academy of Pediatrics do not recommend routine meningococcal vaccination for college students (even in dormitories). Meningococcal vaccination is recommended for persons at above-average risk for meningococcal disease, including persons with certain immune system problems, those lacking a spleen, and travelers to countries where meningococcal disease is common. It should be considered for college freshmen who will live in dormitories. The vaccine is comprised of 4 strains of the bacteria, but does not include type B and other strains that account for nearly 50% of meningococcal cases in California. Protection lasts 3-5 years; boosters may **not** be as effective as the primary vaccination. Discuss the risks and benefits of vaccination with your health care provider.

For more information check:

www.cdc.gov/ncidod/dbmd/diseaseinfo/meningococcal_g.htm

www.cdc.gov/nip/publications/VIS/default.htm

www.acha.org/info_resources

Ask your health care provider!

Office Use

Housing License Agreement	
Vehicle/Parking Agreement	
Roommate Questionnaire	
Emergency Medical Form	
Meningococcal Form	

____/____/____
Date Received

Staff Signature