Graduation Form Fall 2009

All graduating students must complete this form whether they plan to attend the Commencement ceremony or not. The deadline to return this form to the Student Affairs Office:

Fall 2009 Graduates:          DUE – November 9, 2009
Spring 2010 Graduates:          DUE – March 1, 2010

Section 1: required

Name                      Student ID#                      Major

Address (After Graduation)                      City                      State                      Zip

Please check one:
○ Bachelor of Arts
○ Bachelor of Fine Arts
○ Bachelor of Architecture
○ Master of Arts
○ Master of Fine Arts
○ Master of Architecture

When will you complete your degree requirements?  ○ Fall 2009  ○ Spring 2010

How do you want your name to appear on your diploma? Only your legal name or variation of your legal name may be used on diploma.

First                      Middle                      Last

Do you plan to attend the Commencement ceremony?  ○ Yes (complete entire form)  ○ No (go to section 3)

Section 2: commencement participation

1. What is the phonetic pronunciation of your name?

First                      Middle                      Last

2. What is your height? ___________ Inches

3. Do any of your guests need wheelchair accommodations?  ○ Yes, I need __________ wheelchair tickets  ○ No, I do not need wheelchair tickets

4. Will you borrow a tam (cap) or purchase one?
○ I will borrow a tam and return it after the ceremony.
○ I want to purchase a handmade tam for $35 and have enclosed a check for $___________ payable to CCA.

5. Do you want to purchase additional announcements?
○ Yes, I want to purchase __________ packs of five announcements for $5 each and have enclosed a check for $_________ payable to CCA.
○ No, I do not need more than ten announcements.

6. Where would you like to pick up your commencement order?  ○ San Francisco campus  ○ Oakland campus

Section 3

Please sign, date, and submit to the Student Affairs office.
STUDENT AFFAIRS • CALIFORNIA COLLEGE OF THE ARTS • 1111 EIGHTH STREET • SAN FRANCISCO, CA 94107-2247

Student Signature                      Date

While Student Affairs will try to accommodate special circumstances, there is no guarantee that students will be allowed to participate in the Commencement ceremony if this form is submitted after the deadline. All information and materials concerning Commencement will be mailed to students’ local addresses as listed in CCA records. It is the responsibility of students to notify the Student Records Office of address changes.

STUDENT AFFAIRS USE ONLY
RECEIVED BY: ___________________________ DATE: ___________ RECEIVED: ___________