



F-1 Program Extension form

Complete the top portion of this page and have your academic advisor (for undergraduate students) or Program Manager (for graduate students) complete the bottom section. Please return completed form to the ISAP office.

Name: _____ CCA Email: _____

Student ID: _____ Program: _____ __Undergraduate __ Graduate

Immigration regulations require you to file for an extension when you are not able to complete your program of study by the date that appears on your current Form I-20. **You must apply for a program extension and be issued a new I-20 before your current I-20 expires.**

Please *sign below* to certify that you understand that if you cannot complete your program by the date below, that you will contact the ISAP office as soon as possible.

Signature: _____ Date: _____

ACADEMIC ADVISOR / PROGRAM MANAGER CERTIFICATION

The student needs more time to complete their studies than was estimated on the I-20.

The reason for the delay is:

1. **Important Academic Reason:**

- Change of Major
- Change of Research topic
- No unusual delay. Time given to complete studies was not reasonable for average student in this program.
- Other _____

2. **Illness or Medical Reason (ISAP office will collect documentation)**

Comments : _____

I certify that the delay in completing the program of study has been caused by the important academic reason indicated above.

Upon review of the students degree audit, student has _____ credits remaining at this time, and could reasonably be expected to complete all degree requirements by: _____
(please enter date of completion).

Signed: _____ Name: _____
Today's Date: _____ Phone # : _____