

PART I. REQUEST TO DECLARE MINOR

Completion of this form is required to declare and complete, or to withdraw from a minor in Visual Studies or Writing & Literature. It is recommended that students inform their **major** advisor of any plans to undertake the minor as early as possible.

Name: _____ Student I.D. _____

Major: _____ Advisor: _____

Minor: _____ Email(s): _____

Part I. Students should formally declare their intention to pursue a minor *as early as possible* but must do so **before registering (i.e., before priority registration) for their first semester of senior-year courses.**

To declare, students must obtain a current degree audit from WebAdvisor and meet with the minor advisor to discuss specific plans for completing the minor and to obtain the advisor's approval.

Part II. Students who have previously declared must confirm their commitment to complete the minor (Part II below) **when registering for their first semester of senior-year classes.**

Note: Failure to either complete the minor or formally withdraw from it may delay the student's graduation date.

Student: *I reviewed the minor requirements and intend to complete all major and minor requirements in order to graduate.*

Student Signature: _____

Date: _____

AND

Minor Advisor: *I have reviewed the student's plans for completing the minor requirements.*

Minor Advisor Signature _____

Date: _____

PART II. CONFIRMATION OF INTENTION TO COMPLETE OR WITHDRAW FROM THE MINOR

When registering for their first semester of senior-year courses (i.e., during priority registration), students who have declared the minor must either confirm their intent to complete it or withdraw from the minor program by either

1. signing the withdrawal statement below and returning this form to Student Records;

OR

2. meeting with the minor advisor to review outstanding minor requirements.

Student: *I wish to withdraw from the minor program at this time.*

Student Signature _____

Date: _____

OR

Student: *I have reviewed the minor requirements and confirm my commitment to completing all major and minor requirements in order to graduate.*

Student Signature _____

Date: _____

AND

Minor Advisor: *I have reviewed the student's outstanding requirements for completing the minor.*

Minor Advisor Signature _____

Date: _____

For information on the minors please contact the Humanities & Sciences office: humanitiesandsciences@cca.edu or 510.597.3709.

MINORS

The Humanities and Sciences Division offers minors in Visual Studies and Writing & Literature, enabling students to augment their undergraduate degrees through a deliberate course of study in either of the BA programs. Completing a minor does not increase the total number of units required to graduate, nor will it affect the number of courses a student takes within the major program or in Humanities & Sciences. The intention in launching the minors program is to encourage and formally recognize interdisciplinarity, to enhance the course offerings in the two BA programs, and to respond to student/faculty desire for such programming.

The Visual Studies Minor

ALL STUDENTS	VISUAL STUDIES MINORS
Intro to the Arts (VISST 104)	Introduction to the Arts
Intro to Modern Arts (VISST108)	Introduction to Modern Arts
Media History (as required by the major)	Media History (as required by the major)
any 200/300-level VS course	Eye Openers (VISST 220)
any 300-level seminar	any 300-level VS seminar
2 Humanities & Sciences electives	Contemporary Art History (VISST-228) <i>or</i> 200 level VS elective
	Advanced Visual Studies (VISST-312) <i>or</i> VS Methods & Theory (VISST-224)
21 units	21 units

Units

In order to fulfill the Visual Studies minor requirements, students will use:

- existing 15 units of Visual Studies requirements;
- existing 6 units of Humanities & Sciences electives.

There is no net increase to the number of units or the number of Humanities & Sciences courses required for graduation.

A maximum of **12 units** of transfer credit will count towards the minor; VISST 220, 224, & 312 cannot be transferred for the minor.

All coursework in the minor must be completed with a grade of **C or better** to fulfill minor requirements.

The Writing & Literature Minor

ALL STUDENTS	WRITING & LITERATURE MINORS
English 1 (WRLIT 100)	English 1
English 2 (WRLIT 102/202)	English 2
Literature Seminar (WRLIT 304)	Literature Seminar
2 Humanities & Sciences electives Studio elective Methods seminar (METHS 300)	Workshop: Literary Forms (WRLIT 204) MH: Literary Theory (WRLIT 360) <i>or</i> Ways of Reading seminar (WRLIT 320)
	Choose two courses from the following in the major: <ul style="list-style-type: none"> • Introduction to W&L • First Year Writer's Studio • World Literature Survey • Lit: Modern Topics • Lit: Historical Topics • Literature seminar • Workshop: Literary Forms • MH: Literary Theory • Ways of Reading • Literary Magazine • Workshop: Critical Essay
21 units	21 units

Units

In order to fulfill the Writing & Literature minor requirements, students will use:

- existing 9 units of Writing & Literature requirements;
- existing 6 units of H&S electives;
- 3 units of studio elective (fulfilled by "Workshop: Literary Forms"); and
- 3 units of Methods requirement (METHS 300), which is replaced by either Writing & Literature Media History course (MH: Literary Theory OR Ways of Reading).

There is no net increase to the number of units or the number of Humanities & Sciences courses required for graduation.

A maximum of **12 units** of transfer credit will count towards the minor. **Note:** All coursework in the minor must be completed with a grade of **C or better** to fulfill minor requirements.

For information on the minors please contact the Humanities & Sciences office: humanitiesandsciences@cca.edu or 510.597.3710.