

## 2011 Payroll Calendar

Pay Period Dates	Timesheet Due Date	Pay Date
12/16/10 through 12/31/10	01/05/11	01/14/11
01/01/11 through 01/15/11	01/19/11	01/31/11
01/16/11 through 01/31/11	02/03/11	02/15/11
02/01/11 through 02/15/11	02/18/11	02/28/11
02/16/11 through 02/28/11	03/03/11	03/15/11
03/01/11 through 03/15/11	03/18/11	03/31/11
03/16/11 through 03/31/11	04/05/11	04/15/11
04/01/11 through 04/15/11	04/20/11	04/29/11
04/16/11 through 04/30/11	05/04/11	05/13/11
05/01/11 through 05/15/11	05/18/11	05/31/11
05/16/11 through 05/31/11	06/03/11	06/15/11
06/01/11 through 06/15/11	06/20/11	06/30/11
06/16/11 through 06/30/11	07/06/11	07/15/11
07/01/11 through 07/15/11	07/20/11	07/29/11
07/16/11 through 07/31/11	08/03/11	08/15/11
08/01/11 through 08/15/11	08/18/11	08/31/11
08/16/11 through 08/31/11	09/02/11	09/15/11
09/01/11 through 09/15/11	09/20/11	09/30/11
09/16/11 through 09/30/11	10/05/11	10/14/11
10/01/11 through 10/15/11	10/19/11	10/31/11
10/16/11 through 10/31/11	11/03/11	11/15/11
11/01/11 through 11/15/11	11/17/11	11/30/11
11/16/11 through 11/30/11	12/05/11	12/15/11
12/01/11 through 12/15/11	12/14/11	12/20/11
12/16/11 through 12/31/11	01/05/12	01/13/12

Both employee and supervisor must sign all timesheets.

All timesheets must be submitted to the Payroll Office by the close of business on the timesheet due date.