

## Authorization for Release of Student Account Information

Student records including financial information are protected under the 1974 Family Educational Rights and Privacy Act (FERPA). Current and former students are covered under FERPA, regardless of age or parental dependency status.

Under the provisions of FERPA, CCA may release information regarding a student's account to staff that needs access to this information in order to perform their duties. Disclosure of such information to others (including spouses, parents or third parties paying a student's tuition) is prohibited unless specifically authorized by the student.

By signing on the space provided below, I hereby authorize CCA to release information regarding my account to the following:

| Name  | Relationship to Student |
|-------|-------------------------|
| _____ | _____                   |
| _____ | _____                   |
| _____ | _____                   |

This authorization will remain in effect until either updated or revised in writing by the student.

\_\_\_\_\_  
Student's Printed Name

\_\_\_\_\_  
CCA ID#

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Date

**Note:** This form only allows Student Accounts staff to disclose your information to the person/s you've listed above when they inquire concerning your account. We will not directly contact them if there is an unresolved matter with your Student Account.